

01 April 2026

Service Providers

EXPRESSION OF INTEREST (EOI) FORM

COMPANY INFORMATION:

1. COMPANY NAME: _____
 2. BUSINESS REGISTRATION NUMBER: _____
 3. CONTACT PERSON: _____
 4. OFFICE ADDRESS: _____
 5. PHONE NUMBER: _____
 6. EMAIL ADDRESS: _____
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ELIGIBILITY REQUIREMENTS:

Please provide the following details as part of your EOI:

1. COMPANY PROFILE:

(Brief overview of your company's history, services, and experience in the visa services sector)

2. VALID COMPANY REGISTRATION CERTIFICATE: *

(To attach Company registration certifications from Nepal, PAN/VAT registration and Tourism Licence from Department of Tourism Nepal.)

3. YEARS OF OPERATION IN VISA SERVICES: _____

4. OFFICE LOCATION & SETUP DETAILS:

(Provide a description of your office location, facilities and the equipment available for processing visa applications)

5. SECURITY SYSTEMS IN PLACE (CCTV, ETC.):

(Please describe the security measures in your office to ensure the safety and

confidentiality of visa documents)

6. BUSINESS AND COMPANY REGISTRATION, IATA.
7. PHOTOGRAPHIC EVIDENCE OF OFFICE SPACE AND SECURITY SYSTEMS.
8. ADDITIONAL RELEVANT DOCUMENTS: *
(Attach any other supporting documents, e.g., Track Record Awards, Best Travel Agent, World Travel Award, Best Tour Operator, Best Visa Agent, Relevant Awards by reputable body etc.)

*The file size should not exceed 5 MB and in PDF format.

Note:

Declaration

I hereby declare that the statements and information submitted are true and correct. The Embassy of the Republic of Singapore in New Delhi is authorised to make enquiries and seek clarifications where necessary.

Company's Name: _____

Name of Authorised Person

Signature

Designation of Authorised Person

Company Stamp